MCRA Board of Directors

Open Session Agenda November 17, 2026 at 8:30 a.m.

18810 Woodfield Road, Gaithersburg, MD 20879

(former Gold's Gym building)

1. Call to Order

2. Public Comments (Each speaker will receive 3 minutes)
   Total time will be up to 9 minutes. Speakers must sign up in advance by emailing gdominick@mcra-md.com.

3. Approval of the minutes of September 29, 2026

4. Airpark Community Advisory Committee FY 2026 Annual Report: Draft MCRA Response

   a. The draft MCRA response to the Airpark Community Advisory Committee's FY 2026 Annual Report was provided to Board members in advance of this meeting. Staff will present the draft response and respond to questions from the Board.

5. Through the Fence Access Agreement: Fourth Amendment
   a. A Fourth Amendment to the Through the Fence access Agreement between the Montgomery County Revenue Authority (the "Authority") and W. M. Rickman Construction Company LLC for access to Montgomery County Airpark. The amendment extends the term of the agreement to November 22, 2031 and adds the nondiscrimination provisions required by the Federal Aviation Administration.
   b. Proposed Motion: Motion to approve the Fourth Amendment to the Through the Fence access Agreement between the Montgomery County Revenue Authority (the "Authority") and W. M. Rickman Construction Company LLC for access to Montgomery County Airpark as discussed and to authorize the CEO to execute the Agreement.

6. Digital Tower Program at Montgomery County Airpark
    a. On November 6, 2026, the Federal Aviation Administration (FAA) announced the selection of Montgomery County Airpark for its digital tower program. A staff memorandum summarizing the key terms of the proposed Other Transaction Agreement with the FAA, the estimated capital and operating costs, and MCRA's plan to apply to the FAA Contract Tower Program was provided to Board members in advance of this meeting.

    b. Proposed Motion: Motion to amend the FY 2027 Capital Improvements Plan Budget to add the Digital Tower project at Montgomery County Airpark, in an amount not to exceed $3,357,000, for site preparation, supporting infrastructure, and the retrofit of the former Gold's Gym building as the control facility for the digital tower system to be furnished and commissioned by the FAA.

    c. Proposed Motion: Motion to authorize the CEO, subject to Montgomery County authorization of the project and review by counsel, to negotiate and execute the Other Transaction Agreement with the FAA and all related agreements, and to take all actions necessary to design, construct, and open the Digital Tower project within the amended Capital Improvements Plan Budget.

7. Montgomery County Airpark Status Report (information only)
    a. Fly Friendly program update
    b. Office of Legislative Oversight study of the Airpark

8. Other Business

9. Adjournment

MCRA does not anticipate requiring a closed session on November 17, 2026.

Americans with Disabilities Act (ADA) Reasonable Accommodations: Sign language interpreter services and other types of reasonable accommodations will be provided upon request, preferably 5 business days or with as much advance notice as possible. Please email gdominick@mcra-md.com. In all situations, a good faith effort (up until the time of the event) will be made to provide accommodations.

For more information about using sign language interpreters, contact Anil Saini, ADA Compliance Program Manager, at 240-777-5362 or Anil.Saini@montgomerycountymd.gov.