



MCRA Board of Directors

Tuesday, April 28, 2026 8:30 a.m. Open Session Minutes

Meeting Location

Microsoft Teams virtual meeting

Attendance

Members Present

Shanu Biswas, Member
Andrew Bridge, Secretary-Treasurer
Tarrick L. Clayton, Member
Stephen H. Edwards, Chairman
Richard Madaleno, *Ex-officio* Member
Bridget Ware, Member

Members Not Present

All members were present

Proof of Quorum

A quorum was obtained.

Staff Present

Justin Bollum, Airport Manager
Patricia Conrad, Chief Financial Officer
Keith Miller, Chief Executive Officer

Guests

There were no guests.

Call to Order

The meeting was called to order at 8:30 a.m.

Meeting Minutes Agenda Items

1. Item 1: Public Comments – there were no public comments.
2. Item 2: Approval of the minutes of November 18, 2025
 - a. The minutes of November 18, 2025 were approved by email vote.
3. Item 3: FY 2027 Proposed Operating Budget
 - a. The proposed FY 2027 budget was discussed.
 - b. A motion was made by Bridge and seconded by Biswas to approve the publication of the FY 2027 Proposed Operating Budget as presented. Carried.
4. Item 4: FY 2026 Capital Budget Amendment
 - a. Conrad provided a memo outlining requested changes to the FY 2026 Capital Budget for some items not originally included in the budget but are needed. They include purchase of a Turfco Top Dresser, 20 new Dell computers, and repair of a water-damaged clubhouse.
 - b. A motion was made by Clayton and seconded by Ware to amend the FY 2026 capital budget by \$199,114 for the purchase of a Turfco Top Dresser, 20 Dell computers, and repairs to Hampshire Greens clubhouse. Carried.
5. Montgomery County Airpark Update
 - a. The subject of the Hangar Waitlist was discussed.
 - b. Miller highlighted updates to include a new Airpark website, social media, and communications.
 - c. A new application to track noise complaints at the Airpark was discussed. The reports will be posted on the Airpark website in both English and Spanish.
 - d. Fly Friendly Guidelines will be updated.
 - e. The runway lighting project is anticipated to start in June and will cause the Airpark to close every night for approximately 35 nights.
 - f. The board was updated on the North End Hangar project.
 - g. The Federal Aviation Administration issued a Request for Proposals for a project to install a Remote Tower System. The Montgomery County Airpark is the busiest general aviation airport in the area without a control tower. The addition of a Remote Tower System will increase safety, air traffic efficiency, and airport accessibility by providing enhanced surveillance. The deadline to submit proposals

has been changed from May 15, 2026 to June 15, 2026. No Board action is necessary at this time.

Next Meeting

The next Open Session will be held on May 26, 2026 at the former Gold's Gym building near the Montgomery County Airpark.

Adjournment

The Open Session adjourned at 9:52 a.m.