



MCRA Board of Directors

Tuesday, September 30, 2025 8:45 a.m. Open Session Minutes

Meeting Location

Microsoft Teams virtual meeting

Attendance

Members Present (Remote)

Shanu Biswas, Member

Andrew Bridge, Secretary-Treasurer

Tarrick L. Clayton, Member

Stephen H. Edwards, Chairman

Richard Madaleno, *Ex-officio* Member

Bridget Ware, Member

Members Not Present

All members were present

Proof of Quorum

A quorum was obtained.

Staff Present

Patricia Conrad, Chief Financial Officer

Gayle Jamison, Secretary to the Board

Keith Miller, Chief Executive Officer

Guests

No guests

Call to Order

The meeting was called to order at 8:45 a.m.

Meeting Minutes Agenda Items

1. Item 1: Minutes of May 27, 2025
 - a. The minutes of May 27, 2025 were approved by email in July of 2025.
2. Item 2: Public Comments: no one signed up to speak.
3. Item 3: Capital Improvements Plan for Fiscal Years 2026 - 2030
 - a. Staff presented a proposed Capital Improvements Plan for Fiscal Years 2026 – 2030. The discussion was broken down by Golf Course Plans, Equipment, and Airpark.
 - b. A motion was made by Edwards and seconded by Clayton to approve the 5-year capital plan for fiscal years 2026 – 2030 as presented, and authorize staff to proceed with projects and purchases as outlined for fiscal year 2026. In addition, the Board authorizes staff to prepare and submit all capital projects presented over \$50,000 to the County Executive for inclusion in the comprehensive six-year program submitted to the County Council under Section 302 of the County Charter. Carried.
4. Item 4: Closed Session of May 27, 2025
 - a. Time of closed session: 5/27/25 at 9:38 a.m.
 - b. Place: Microsoft Teams Virtual Meeting
 - c. Purpose(s): – To discuss compensation for a group of employees.
 - d. Members who voted to meet in closed session: Bridge, Clayton, and Edwards
 - e. Persons attending closed session: Miller, Conrad, and Jamison
 - f. Authority under § 3-305 for the closed session: §3-305(b) (1)
 - g. Topics actually discussed: Compensation for a group of employees was discussed.
 - h. Actions taken: No action taken.
 - i. Each recorded vote: No votes recorded, as there was no action taken.

Next Meeting

The next Open Session will be held on October 21, 2025.

Adjournment

The Open Session adjourned at 10:00 a.m.