



MONTGOMERY COUNTY REVENUE AUTHORITY
Board Meeting Minutes – Tuesday, February 25, 2025 10:07 a.m.
13501 Penn Shop Road, Mt. Airy, MD 21771

OPEN SESSION

Members Present:

Andrew Bridge, Member
Tarrick L. Clayton, Member
Stephen H. Edwards, Chairman
Bridget Ware, Member

Members Not Present:

Richard Madaleno, *Ex-officio* Member

MCRA Representatives Present:

Justin Bollum, Airport Manager
Patricia Conrad, Chief Financial Officer
Gayle Jamison, Secretary to the Board
Jon Lobenstine, Director of Agronomy
Keith Miller, Chief Executive Officer
Wayne Rohauer, Director of Operations

Guests:

December 20, 2024 Open Session Minutes

A motion was made by Bridge and seconded by Ware to approve the December 20, 2024 minutes as presented. Carried.

Public Comments

There were no requests to provide public comments.

Election of Secretary-Treasurer

Recent changes to the Board left a vacant Secretary-Treasurer position.

Motion was made by Edwards and seconded by Clayton to elect Andrew Bridge in the position of Secretary-Treasurer on the MCRA Board of Directors. Carried.

New Audit Firm

Conrad provided the Board with a memo regarding the selection of a new audit firm. Based on proposals and interviews with two firms, Conrad recommended the selection of Clifton Larson Allen LLP.

A motion was made by Bridge and seconded by Ware to approve the selection of Clifton Larson Allen LLP and to authorize the necessary steps to finalize the agreement. Clayton Abstained. Motion carried.

Summary of Closed Session of December 20, 2024

Time of closed session: 11:53 a.m.

Place: The Crossvines, 16601 West Willard Road, Poolesville, MD 20837

Purpose(s): To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction, pursuant to Maryland Code, General Provisions Article §3-305(b)(1)(i).

Members who voted to meet in closed session: Bernard, Bridge, Clayton, Edwards, and Ware

Persons attending closed session: Board Members: Bernard, Bridge, Clayton, Edwards, Madaleno, and Ware; Staff Members: Miller.

Authority under § 3-305 for the closed session: §3-305(b) (1) (i)

Topics actually discussed: The compensation of a group of employees.

Actions taken: The Board approved a calendar year end payout.

Each recorded vote: Unanimously approved.

The meeting adjourned at 10:15 a.m.

Stephen H. Edwards, Chairman