



MONTGOMERY COUNTY REVENUE AUTHORITY
Board Meeting Minutes – Thursday, December 15, 2022 8:30 a.m.
Zoom Video Call
OPEN SESSION

Members Present:

Lionel Bernard, Member
Andrew Bridge, Member
Stephen H. Edwards, Chairman
David D. Freishtat, Member
Jonathan W. Powell, Secretary-Treasurer
Jake Weissmann, *Ex officio* Member

Members Not Present:

MCRA Representatives Present:

Justin Bollum, Airport Manager
Patricia Conrad, Chief Financial Officer
Gayle Jamison, Secretary to the Board
Keith Miller, Chief Executive Officer
Wayne Rohauer, Director of Operations

Guests:

Neal Anker, Associate County Attorney

September 29, 2022 Open Session Minutes

A motion was made by Freishtat and seconded by Powell to approve the September 29, 2022 minutes as presented. Carried.

Airpark

11/27/22 Plane Crash Update

- The National Transportation Safety Board issued a preliminary report regarding the plane crash of November 27, 2022.
- The Federal Aviation Administration has conducted a compliance check of the Montgomery County Airpark with expected positive results.
- The Board recognized and thanked Montgomery County Fire and Rescue Services; Justin Bollum, Airport Manager; and Keith Miller, CEO.

Community Update – Public Meeting on November 22, 2022

- MCRA held a public meeting regarding the Vianair report.
- Report recommendations were reviewed, residents gave testimony, and MCRA committed to another future meeting and further discussion.

Land Lease – North End of Montgomery County Airpark

- MCRA is moving forward with a 60' x 60' hangar at the north end of the Airpark. A study will take about a year to develop a build fund grant request.

Airpark Minimum Standards

Staff reviewed the minimum standards which were developed in conjunction with MCRA's consultant, aviation attorney, and county attorney's office. The minimum standards establishes standards for businesses to operate on the air field and are important as MCRA continues to pursue development outside of the master lease area.

A motion was made by Powell and seconded by Bridge to approve Minimum Standards for the Montgomery County Airpark. Carried.

Crossvines Update

Construction Progress Update

Miller provided a status update on construction activities. Golf course repairs are beginning and should take a month or two.

Operator Selection

The winery and vineyard will be operated by MCRA. The event center and restaurant will be run by an outside operator.

Staff Recognition

A motion was raised by Bridge and seconded by Powell to approve a one-time COVID/performance bonus for full-time staff members with a total payout not to exceed \$165,000. Carried.

Closed Session

The Presiding Officer's Closing Statement is attached hereto and incorporated herein.

The meeting adjourned at 9:30 a.m.

Stephen H. Edwards
Chairman

PRESIDING OFFICER'S WRITTEN STATEMENT FOR CLOSING A MEETING ("CLOSING STATEMENT") UNDER THE OPEN MEETINGS ACT (General Provisions Article § 3-305)

This form has two sides. *Complete items 1 – 4 before closing the meeting.*

- 1. Recorded vote to close the meeting:** Date: December 15, 2022; Time: 9:45 a.m.; Location: Virtual meeting;
Motion to close meeting made by: Jonathan Powell Seconded by David Freishtat;
Members in favor: Bernard, Bridge, Edwards, Freishtat, and Powell; Opposed: None;
Abstaining: Weissmann (ex-officio member); Absent: None.

- 2. Statutory authority to close session (check all provisions that apply).
This meeting will be closed under General Provisions Art. § 3-305(b) only:**

(1) "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals"; **(2)** "To protect the privacy or reputation of individuals concerning a matter not related to public business"; **(3)** "To consider the acquisition of real property for a public purpose and matters directly related thereto"; **(4)** "To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State"; **(5)** "To consider the investment of public funds"; **(6)** "To consider the marketing of public securities"; **(7)** "To consult with counsel to obtain legal advice"; **(8)** "To consult with staff, consultants, or other individuals about pending or potential litigation"; **(9)** "To conduct collective bargaining negotiations or consider matters that relate to the negotiations"; **(10)** "To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans"; **(11)** "To prepare, administer, or grade a scholastic, licensing, or qualifying examination"; **(12)** "To conduct or discuss an investigative proceeding on actual or possible criminal conduct"; **(13)** "To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter"; **(14)** "Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process." **(15)** "To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to: (i) security assessments or deployments relating to information resources technology; (ii) network security information . . . or (iii) deployments or implementation of security personnel, critical infrastructure, or security devices."

Continued →

3. For each provision checked above, disclosure of the topic to be discussed and the public body's reason for discussing that topic in closed session.

Citation (insert # from above)	Topic	Reason for closed-session discussion of topic
§3-305(b) (1)(i)	Performance evaluation of employee	The MCRA Board will meet to discuss the performance and compensation of the CEO.
§3-305(b) ()		

4. This statement is made by Stephen H. Edwards, Presiding Officer.

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WORKSHEET FOR OPTIONAL USE IN CLOSED SESSION: INFORMATION FOR SUMMARY TO BE DISCLOSED IN THE MINUTES OF THE NEXT OPEN MEETING. (See also template for summary.)

➤ For a meeting closed under the statutory authority cited above:

Time of closed session: 9:45 a.m.

Place: Virtual meeting

Purpose(s): To discuss the performance and compensation of the Chief Executive Officer.

Members who voted to meet in closed session: Bernard, Bridge, Edwards, Freishtat, and Powell

Persons attending closed session: Bernard, Bridge, Edwards, Freishtat, Powell, and Weissmann

Authority under § 3-305 for the closed session: §3-305(b) (1)(i)

Topics actually discussed: The performance and compensation of the Chief Executive Officer.

Actions taken: The Board reviewed the performance of the CEO and agreed to issue a one-time bonus.

Each recorded vote: Bernard, Bridge, Edwards, Freishtat, and Powell voted in favor of the action.

➤ For a meeting recessed to perform an administrative function (§ 3-104): Time: _____

Place: _____

Persons present:

Subjects discussed: