



**MONTGOMERY COUNTY REVENUE AUTHORITY**  
**Board Meeting Minutes – Tuesday, May 24, 2022 8:33 a.m.**  
Zoom Video Call  
**OPEN SESSION**

**Members Present:**

Lionel Bernard, Member  
Stephen H. Edwards, Chairman  
David D. Freishtat, Member  
Jonathan W. Powell, Member  
Jake Weissmann, *Ex officio* Member

**Members Not Present:**

**MCRA Representatives Present:**

Patricia Conrad, Chief Financial Officer  
Gayle Jamison, Secretary to the Board  
Keith Miller, Chief Executive Officer

**Guests:**

Neal Anker, Associate County Attorney

**April 26, 2022 Open Session Minutes**

A motion was made by Freishtat and seconded by Powell to approve the April 26, 2022 minutes as presented. Carried.

**FY 2023 Operating Budget**

The proposed operating budget was published directly following the April 26, 2022 meeting. No comments were received. There was a slight change to the proposed budget due to a benefit calculation missing in the original iteration.

Motion to approve the FY 2023 Operating Budget as amended was made by Freishtat and seconded by Powell. Carried.

**Election of Secretary-Treasurer**

Due to a recent change in the Board, a new Secretary-Treasurer needed to be elected.

A motion was made by Freishtat and seconded by Bernard to elect Jonathan Powell to serve as the Secretary-Treasurer. Carried.

**Electronic Payments to Approved Vendors**

Conrad provided a memo to the Board giving an overview of the current accounts payable process and proposed to include processes for electronic payments to approved vendors. A copy of the memo will be added to the meeting minutes.

A motion was made by Freishtat and seconded by Bernard to amend the accounts payable process to include electronic payments as outlined in the May 23, 2022 memo from the Chief Financial Officer. Carried.

**COVID Work Payment**

Miller requested consideration to authorize a one-time payment to a group of staff members for their commitment and dedication to serve MCG patrons during the COVID pandemic. The total payment not to exceed \$107,000.

A motion was made by Freishtat and seconded by Bernard to authorize a one-time COVID Work Payment to a group of staff members for their commitment and dedication to serve MCG patrons during the COVID pandemic, as outlined by Miller. Carried.

The meeting adjourned at 8:55 a.m.

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Stephen H. Edwards  
Chairman