



MONTGOMERY COUNTY REVENUE AUTHORITY

Board Meeting Minutes – Tuesday, February 26, 2019 8:30 a.m.
101 Monroe Street, Suite 410, Rockville, MD 20850

OPEN SESSION

Members Present:

Stephen H. Edwards, Chairman
David D. Freishtat, Member
Andrew W. Kleine, *Ex-officio* Member
Jonathan W. Powell, Member
Herbert L. Tyson, Secretary-Treasurer

Members Not Present:

MCRA Representatives Present:

Michael Boone, Chief Financial Officer
Joshua Carin, Contractor
Gayle Jamison, Secretary to the Board
Keith Miller, Chief Executive Officer

Guests:

October 23, 2018 Minutes

A motion was made by Tyson and seconded by Powell to approve the open session minutes of October 23, 2018. Carried.

Closed Session of October 23, 2018

The Board and Miller met in Closed Session on October 23, 2018 to discuss performance of an individual employee.

Open Meetings Compliance Board Findings

Jamison briefed the Board on an Open Meetings Act complaint filed in December 2018 and the Maryland State Open Meetings Compliance Board (OMCB) findings received in January 2019. Each point was reviewed and discussed. Some of the changes moving forward include email approval of minutes when there will be more than one month until the next scheduled open meeting; the addition of agendas and minutes to the mcra-md.com website; and directional signs from the fourth-floor elevator area to MCRA's conference room.

A motion was made by Freishtat and seconded by Powell to acknowledge and accept the Open Meetings Compliance Board report. The OMCB report will be incorporated into the February 2019 minutes. Carried.

Sligo Pit Restaurant and Catering Company

Miller provided Board with a memorandum dated February 26, 2019 outlining a plan to launch the new Sligo Pit restaurant and catering company. The operation was not included in the Fiscal Year 2019 budget. Therefore, Miller requested approval of an additional \$61,000 in the Capital budget as outlined in the memo.

Motion was made by Tyson and seconded by Freishtat to amend the Fiscal Year 2019 Capital budget to include items in the February 26, 2019 memo regarding the Sligo Pit. A copy of the memo will be incorporated into the minutes. Carried.

Patuxent Greens Golf Course Auction

Patuxent Greens Golf Course closed last summer and are auctioning equipment, fertilizer and seed. Miller provided the Board with a memo dated February 26, 2019 outlining possible purchases. Miller requested an amendment to the Fiscal Year 2019 Capital budget. Miller will advise the Board following the auction.

A motion was made by Tyson and seconded by Freishtat to amend the Fiscal Year 2019 Capital budget to include up to \$10,000 for the purchase of items during the Patuxent Greens Golf Course auction. Carried.

Other Business

The Universities at Shady Grove (USG)

Miller is working with USG marketing and communications students to develop videos and print materials for different projects including the Sligo Pit and the MCPS high school aviation and aerospace program.

Closed Session

A motion was made by Tyson and seconded by Freishtat to move into closed session to discuss a new position. Carried.

The meeting adjourned at 9:10 a.m.



Stephen H. Edwards
Chairman